

## What's happening over the next few weeks?

Tues 17 February	P&F welcome to Year 7 Parents/Carers
Wed 18 February	Ash Wednesday
Sat 21 February	Working Bee
Mon 23 February	Diocesan Boys Touch Footy
	Diocesan Girls Soccer
Tues 24 February	P&F AGM 7pm @ College
Wed 25 February	College Swimming Carnival

# BENNY'S BITES

10 FEBRUARY 2015



### College Sport

Week 2 saw the first week of Tuesday College Sport kick off. We were blessed with glorious weather and although some students got a little lost to begin with, everyone was accounted for and it was great to see all students get involved and challenge themselves in a new environment. We are very lucky to have such a wide variety of activities for the students to participate in, with one of our newest Sport Providers, F45, being described as "the most fun I have ever had at Sport". Our Taekwondo instructor, Mani, was very impressed with Mr Lo Cascio's participation, and our Year 11 students got served by some Year 7's in Dodgeball.

This year's theme for Tuesday sport is "**Turn Up Tuesdays**" (T.U.T) - we want students to not just 'show up', but to really **turn up**, get involved and give it their best. Every week we will be publishing the names of MVPs (Most Valuable Participants) for different sports, as nominated by their teachers. These students will also accumulate points for their respective House Groups. Congratulations to the following students who were nominated as MVPs for Week 1;

Chelsea Cooper (7C, Zumba)  
Troy Seniuk (7D AFL)  
Hannah Elborough (8A, Cricket)  
Jenna Sarkis (9A, Bodywar)  
Hunter Constantine (9B, Skating)  
Liberty Chiswick (10A, Crossfit)  
Bailey Mendonca (10B, HYPE)  
Reece Meredith & Michaella Navratil (11A, F45)  
Manish Nath & Alex Zappia (11B, Tennis)

### MISA Sport

MISA trials took place during the first week of Sport. It was great to see so many students compete for a spot to represent the College in the MISA competition. Thank you and congratulations to all students who gave it a go. We wish our MISA teams all the best as they prepare for their first game against Mount Carmel Catholic College next week.

Yours in Sport,  
Mrs Pereira (T.U.T)

### WORKING BEE

Saturday 21 February

7am to 11:30am

Jobs include: window cleaning, some mowing/edging, oiling door hinges and weeding.

A separate flyer to follow.

### Tuesday Sport and PDHPE Practical Lessons

Students are reminded that they must have all necessary equipment for Tuesday Sport and PDHPE Practical lessons, including a College hat and water bottle. Replacement hats will no longer be available for students to hire. If your son/daughter does not have their hat with them the normal classroom procedures will be followed for not having the correct equipment, and they will be provided with sunscreen to apply.

Please notify the College if your child has any allergies to sunscreen.

### P&F

Welcome to Year 7 Parents  
Evening Soiree  
Tuesday 17 February  
at the College  
(Flyer attached)

### SWIMMING CARNIVAL

Wednesday 25 February  
Camden War Memorial Pool  
Permission notes to be returned  
by **Monday 16 February**.



### P&F

### AGM

Tuesday 24 February  
@ the College  
See attached.



## RANIER UNIFORM NEWS

### NEW UNIFORM SHOP & NEW TRADING HOURS

#### NEW LOCATION

From Tuesday 17th February the uniform shop will be located at **Shop 5 / 6 Porrende Street, Narellan** (located at the back of Bunnings).

#### LAST TRADING DAY AT CAMPBELLTOWN

The last day of trading at the Campbelltown shop will be this Thursday 12<sup>th</sup> February. Please note that the trading hours on that day is from 9:00am to 1:00pm.

#### NEW THURSDAY TRADING HOURS

The Thursday trading hours will be changed to 2:00pm to 6:00pm. The new trading hours will be subjected to review.

#### CONTACT DETAILS

Mrs Maureen Thorpe

TEL: 4620 9688 / EMAIL: [stbenedict@ranier.com.au](mailto:stbenedict@ranier.com.au)

ONLINE ORDER/APPOINTMENT: [www.ranier.com.au](http://www.ranier.com.au) (School password stb2570)

#### REGULAR TRADING DAYS DURING SCHOOL TERM

Tuesday 9.00am – 1:00pm & Thursday 2:00pm – 6.00pm  
(1<sup>st</sup> & 3<sup>rd</sup> Saturday of the month - 9.00am – 1.00pm)

Payment: Cash / Eftpos / Visa / MasterCard (A 1.5% credit card surcharge will apply)



9/2/2015

RANIER



# Working Bee



Saturday

21 February

7:00am - 11:30am

Jobs to be done:

- cleaning interior windows
- some mowing and edging
- oiling door hinges
- weeding

What to bring:

- gloves
- buckets
- squeegees/window cleaners
- small spades
- weeding tools

BBQ breakfast supplied. (Egg and bacon rolls.)

Can you please indicate below the numbers attending the Working Bee for catering purposes. Looking forward to seeing you there.

.....

I will be attending the Working Bee on Saturday 21 Feb

I can assist with cooking the BBQ breakfast

Name (Please Print): ..... Number attending: .....

# The St Benedict's P&F

## Year 7 2015

### Parent Soiree

On behalf of the St Benedict's Parents & Friends Association (P&F),  
I would like to welcome all our Year 7 2015 parents and extend an  
invitation for to you to join us on

Tuesday 17 February  
from  
6:00pm—7:30pm  
at the College

This Welcome Evening will provide an opportunity for you to meet the staff and other  
parents and to visit the facilities. We look forward to your attendance.

Live music by "The Trio"

Light refreshments will be provided.

Could you please indicate on the return slip below the number attending for catering purposes by  
Friday 13 February.

Danny Rodriguez  
P&F President

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### Welcome to Year 7 2015 Parents Soiree

Please return to your child's Pastoral Class by Tuesday 13 February or phone or email the office with your  
numbers.

Name (please print): .....

Number of adults attending: ..... Number of children: .....



**All parents/carers are invited to the  
St Benedict's P&F  
Annual General Meeting  
to be held on  
Tuesday 24 February  
at the College  
commencing at 7:00pm**

The following positions will be declared vacant and nominations and voting, where necessary, will follow:

## **PRESIDENT**

### **Role**

The president is the leader but not the 'boss'. The key task of the president is to ensure that the needs and wishes of the parent body are given a voice and that good relationships are established with the principal and teachers. The president is a guide for and example to all parents.

### **Duties and Responsibilities**

A President leads the P&F Association by:

- Plan and chair meetings in consultation with the secretary and principal;
- Ensure meetings run according to the agenda and the constitution
- Ensure fair discussion - give all an opportunity to speak
- Ensure activities are sanctioned by principal
- Work with the treasurer to ensure financial accountability
- Ensure decisions are carried out – follow up
- Encouraging parents to get involved
- helping parents feel welcomed at the school
- Some things to be aware of as president
- Tune in to parents' comments
- Respond to comments
- Meet as many parents as possible – welcome them individually to meetings
- Manage attempts to dominate the meetings
- Avoid one on one issues at meetings
- Stop 'personal issues' if these arise at meetings
- Avoid ambushes particularly of the principal
- Give full support to P&F functions

## **SECRETARY**

### **Role**

The Secretary is very important to the efficient operation of any organization. A secretary needs enthusiasm, initiative and an ability to work with the President. The Secretary's main functions are:

- Communication and correspondence
- Maintaining effective records
- Ensuring meetings are effectively organised and minuted

### **Duties and Responsibilities**

- Prepare the agenda in consultation with the president and principal
- Notify members of meetings (date, time, venue)
- Keep good records
- Receive and manage the correspondence
- Obtain reports from sub-committees
- Write up the minutes
- Understand the constitution
- Guide and advise the president.
- There is more!
- After the meeting, minutes should be written up promptly and actions taken on any decisions
- Write letters in accordance with the instructions of the meeting or the President;
- Prepare minutes for school newsletter;



- Confirm attendance of Executive and other appropriate people;
- Clear the mail regularly and keep the President informed on all issues;
- Ensure a close communication and cooperation between the parent Association, office staff, school staff and parents;
- Maintain a collaborative approach at all times
- Give full support to P&F organised functions

## **TREASURER**

### **Role**

The Treasurer accounts for and reports on the finances of the P&F. The Treasurer needs to be a person of trust and responsibility.

### **Duties and Responsibilities**

- Must keep accurate financial records of all receipts and expenditure;
- Must issue receipts for all money received;
- Pay all accounts as authorized;
- Bank all money regularly;
- Present a monthly financial report – keep the P&F informed
- Arrange for an audited financial report for the Annual General Meeting;
- Arrange for the monthly Bank Statement and reconcile deposits and cheque books with the statements.
- Give full support to P&F organised functions

## **DIOCESAN COUNCIL DELEGATES**

### **Role**

To represent the P&F of your school at the diocesan council.

### **Duties**

- Attend your school P&F association meetings
- Attend Diocesan cluster and/or diocesan council meetings
- Ensure correspondence from diocesan council is read and dealt with appropriately
- Report to the P&F about diocesan council meetings
- Take issues to diocesan council meetings
- Give full support to P&F organised functions

## **SUB-COMMITTEES**

Sub-committee can save time and ease the workload of the regular P&F meetings by dealing with particular projects and reporting back to the P&F meeting. Sub-committees must be set up by the decision of a P&F meeting and their task should be clearly defined in writing as part of the minutes of that meeting.

- Meet with your sub-committee colleagues and focus on the task
- Be prepared to report to P&F meetings;
- Attend meetings regularly;
- Send apologies if unable to attend;
- Be cooperative at all times;
- Responsibility for what has been agreed should be shared by all group members.
- Attend to business of particular sub-committee to obtain outcome
- Ensure Terms of Reference for committee is adhered to
- Give full support to P&F organised functions
- Give full written reports to the Principal each quarter on the state of affairs