

Discipline Policy

POLICY STATEMENT

The Mission of St Benedict's Catholic College bases itself on the three core pillars of 'Love of God, Love of Neighbour and Love of Learning'. In accordance with this mission, it is important to recognise students who achieve success in their individual learning. As a Catholic College we aim to uphold the core Gospel values of respect, fairness and justice and the dignity of the individual. The College has an obligation to ensure that procedures and practices enable each individual to achieve his/her academic, moral, social and physical potential, whilst maintaining a realistic level of self-esteem. At the same time, students have a responsibility to contribute positively towards building a community based on these core values. As a result of encouraging students to reach their full potential, the College community establishes standards of achievement, behaviour and expectations for each individual student. Students not meeting these expectations are to be dealt with in a way that is appropriate to both their individual needs and those of the College community.

GUIDELINES

1. Each teacher must be responsible for order and discipline in the classroom or area of supervision.
2. In disciplining students, each teacher must be: just and consistent, ensure that the punishment is appropriate to the offence, never punish in anger, should speak with students in order to help them to understand why their behaviour is unacceptable.
3. All forms of corporal punishment are banned at St Benedict's Catholic College.
4. Discipline problems are to be recorded in the student's diary using a Notification Stamp and appropriate consequences issued.
5. For persistent misbehaviour or serious discipline breaches, a note should be made in the student's diary and the student sent to the relevant coordinator for appropriate consequences to be issued.
6. Communication with parents regarding a student's behaviour is to take the form of the student diary, student snapshot booklet (monitoring booklet), email, phone call or interview where appropriate. Staff may also be asked to complete a student progress enquiry sheet to evaluate a student's overall behaviour and achievement.
7. Teachers are to follow the relevant discipline flowchart.
8. Students have a responsibility to follow all reasonable requests and directives of a teacher. Rude, rebellious and insolent behaviour is not to be accepted. For very serious breaches of this code, a student may be sent directly to the Assistant Principal.
9. Specific feedback relating to discipline/welfare issues concerning individual students shall be given to staff who are involved with these students.
10. Each Academic Care Tutor is responsible for the overall achievement of the students in their Academic Care group. This includes providing guidance and advice as well as encouragement to improve behaviour and attitude.
11. The KLA Coordinator is responsible for the behaviour of students in classes within their KLA. This particularly includes academic achievement and failure of students to complete work associated with their subject (including classwork, assessment and homework).
12. The Year Coordinator is responsible for the behaviour of students in their Year group. This particularly includes issues involving a student that occur across classes or KLA areas and outside classroom issues.
13. KLA/Year Coordinators and members of the College Executive have the responsibility of placing a student on a Lunchtime Coordinator Detention
14. The Assistant Principal and Principal are responsible for supporting staff and establishing the standards for student achievement and behaviour.
15. For very serious breaches of discipline the Head of Service - School Improvement Secondary will be informed.

BASIS OF DISCRETION

- The Principal may intervene in normal discipline procedures as deemed necessary.
- The personal situations of some students may require them to be treated other than in the normal manner. It is the responsibility of the Principal/Assistant Principal to inform staff of such circumstances.



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SUPPORTING DOCUMENTATION

- Discipline procedures and flowcharts located in the Staff Handbook
- Faculty Discipline Procedures
- Student Consequences flowchart
- Student Diary
- Student Progress Enquiry Sheet
- Student Snapshot booklet
- Letters of Concern
- Student handbook issued upon commencement at St Benedict's
- CEODoW - Suspension, Expulsion and Exclusion of Students Policy
- Lunchtime Coordinator Detention Procedures

POLICY RELEASE DETAILS

Reviewed by Policy Committee **Review Date** 10/10/2021

Approved by Michael Hanratty **Approval Date** 30/11/2018

Evaluation 3 years - 10/10/2021

Access Internal - Staff Handbook, Staff Server
External - SBCC Website

Date of Implementation 31/1/2019

Principal

Date: