



St Benedict's Catholic College, Oran Park

Enrollment Policy

POLICY STATEMENT

"Put simply: the Catholic school is the principal educational arm of Catholic families, parishes and the wider Church for those generally aged under eighteen. It is there to assist parents and parishes in their educational, evangelical and catechetical mission". (Catholic Schools at the crossroads p.10)

The Catholic school is an instrument of the church sharing in its evangelising mission. The purpose of the Catholic School is the synthesis of faith, culture and life which is achieved through an integrated approach directed towards the development of the whole person.

GUIDELINES

- 1 The enrolment cycle shall commence early term one with applications lodged by the end of term one.
- 2 All applications for enrolment are to be made on the Diocesan enrolment form.
- 3 Year 7 enrolment applications must be lodged by the designated closing date. All late applications will be placed on a waiting list.
- 4 Lodgement of the application for enrolment form will be deemed as agreeing to support all of the school's policies and procedures.
- 5 The criteria for enrolment shall be in accordance with the Diocesan Enrolment policy
 - i) Children from families who are prepared to support the teachings of the Catholic Church, the faith life of the school, educational ideals and financial expectations.
 - ii) Children of practising catholic families who are actively involved in the life of parishes within our pastoral area (St Paul's, St Clare's, St Anthony's and St Justin's)
 - iii) Siblings of students already enrolled who meet criteria (ii) above may be given priority
 - iv) Children of catholic families residing in parishes within our pastoral region
 - v) Children of catholic families residing outside of our pastoral region
 - vi) Children of orthodox or other Christian families
- 6 Parish priests from within our pastoral region shall be actively involved in the enrolment process.
- 7 Where applications for enrolment from practising catholic families exceeds places available, a committee shall be formed comprising at least one Parish Priest, nominated by the Parish Priests of the pastoral region, and one representative of the pastoral region.
- 8 All applicants shall be interviewed as an integral part of the enrolment process.
- 9 All applicants shall be notified in writing as to whether their application has been successful or not
- 10 Successful applicants will be required to sign and return an "acceptance of offer" form by the designated date. This is an indication of their acceptance of the conditions of enrolment.
- 11 In the case of a student with special education needs, consultation will take place with the Head of School Improvement - Secondary and Special Education Officer to ascertain whether or not the school can provide the facilities, resources and suitably trained personnel to meet the needs of the applicant.

BASIS OF DISCRETION

Special consideration may be given in individual cases which fall outside the enrolment criteria. Grounds for special consideration may include:



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- Families faith practice
- Parents intentions in regard to their faith
- Pastoral concerns requiring the exercise of compassion
- Relocation of families

SUPPORTING DOCUMENTATION

- Diocesan Enrolment Policy
- Diocesan Enrolment application form.

POLICY RELEASE DETAILS

Reviewed by Policy Committee **Review Date** 10/10/2021

Approved by Michael Hanratty **Approval Date** 10/10/2018

Evaluation 3 years - 10/10/2021

Access Internal - Staff Handbook, Staff Server
External - SBCC Website

Date of Implementation 31/1/2019

Principal

Date: